



TCCES 2010-11 Registration Packet

Tuition Information Sheet

Keep this page for future reference.

NEW for 2010-11

This year, ALL registration forms (preschool through grade 12) are to be turned in to Jennifer Miller, TCCES Director of Admissions, at 1050 Zephyr Drive, Neenah. Priority for enrollment and financial assistance will be given to families who register by **February 5, 2010**.

Registration Fees

A \$50 non-refundable registration fee for each student is required with all registration forms (family max \$150). After the registration deadline, the fee increases to \$75 per student. New families registering after 2/5/10, will have 30 days to pay registration fees before the fee increases to \$75. Registration fees are not deducted from tuition.

Tuition Fees

Tuition fees are assessed at the beginning of the school year. Bi-annual/per participation fees, such as sports fees will be assessed on a semi-annual or seasonal basis. Tuition is due in full by June 30, 2011. Tuition for SMC Seniors must be paid in full by their graduation date. For billing and refund purposes, the school year is divided into 10 months (August through May).

Tuition Payments

Each family is responsible for making arrangements to either pay in full upfront or to enroll in the monthly payment plan.

1. Pay in Full Upfront

To pay in full upfront, the tuition balance is due in full by 8/02/10 (or 30 days after registration for new families). If you choose this plan, your tuition statement will be mailed to you for payment. A *prepay discount* is available. Subtract a flat \$100.00 as a family discount for paying in full by 8/02/10. Each student's tuition fees must be paid completely for this \$100 family credit. (Seton families may exclude the \$200 Parent Involvement Fee from payment if they plan to acquire the volunteer hours at Seton.) *Prepay discount* is not available on preschool tuition.

2. Monthly Payment Plan

TCCES uses an ACH direct withdrawal payment plan. Families arrange for monthly payments via direct checking or savings account withdrawals. Families may choose to extend payments for up to 12 months (July-June).

Returning families who are already enrolled in our monthly payment plan, can sign the box on the Registration Form authorizing TCCES to continue with the ACH withdrawals.

New families (and those not enrolled in our monthly payment plan) will need to complete an enrollment form. ACH enrollment forms are available at the TCCES Business Office and are included in the TCCES Registration Packet.

Seton Parent Involvement Fee

Each family with a student at Seton will be assessed a \$200 Parent Involvement Fee. Credit can be earned by volunteering for various events, activities, etc. Contact the Seton school office for more details.

TCCES Grade or Class	2010-11 FEES
Half-day Kindergarten	\$1170
Kindergarten - Grade 5	\$2340
Middle School Grades 6-8	\$3050
High School Grades 9-12 Includes Tech/Retreat/Testing Fee	\$4935
Out-of-Parish Tuition Fee	Add \$1000 per full-day student
Multi-Child Grant <i>You must complete the Grant Application to apply for this credit</i>	\$150 Beginning with 2nd full-day student
<i>Additional fees: Seton Parent Involvement and TCCES Family Fundraising Fee</i>	See Registration Packet

Actual cost of education/student: Elementary K-5 ... \$4,288
Middle School 6-8 ... \$6,132
High School 9-12 ... \$10,356

TCCES Family Fundraising Fee

Each family with a student in K-12 will be assessed a \$100 Family Fundraising Fee. Credit towards this fee can be earned by buying or selling \$100 or more in Jumbo Gumbo tickets or by donating \$100 or more to the TCCES Annual Fund.

The Family Fundraising Fee does not replace the Seton Parent Involvement Fee.

In- or Out-of-Parish

TCCES parishes require that families who are billed at the in-parish tuition rates must be active parishioners. Active parishioners are those who are registered members of a TCCES-supporting parish. Active membership involves worship, service and financial support of the parish. The parishes determine active status. The Out-of-Parish rate is an additional \$1000 per full-day student.

(Continued)

TCCES 2010-11 Tuition Information Sheet (continued)

Keep this page for future reference.

Tuition Assistance

TCCES and its supporting parishes are committed to providing a quality, Catholic education to all students regardless of their financial situation. In addition, the Million Dollar Club has been established to provide funds in the years to come.

Tuition Assistance/Scholarship Applications

Applications for the 2010-11 school year will be mailed with registration paperwork and will be available at each school in January 2010. To apply, a family must complete the application and return it with a copy of their most recent W-2's and tax forms to the TCCES Business Office by 2/5/10. Applications are strictly confidential. Applications received in the TCCES Business Office by February 5, 2010 will be given priority.

TCCES is not able to offer assistance, scholarships, grants or financial aid to preschool, pre-kindergarten or half-day kindergarten students.

Grant Applications

Any family who wishes to receive multi-child grants or grade-level transition grants must complete the Grant Application. Income verification is not required. The Grant Application is separate from the Tuition Assistance/Scholarship Application.

Multi-Child Grant

The optional multi-child discounts are now funded as multi-child grants. The grant is \$150 beginning with the 2nd full-day student available to families with 2 or more full-day students. Preschool, pre-kindergarten and half-day kindergarten students are not eligible for multi-child grants. Families can request multi-child grants by using the Grant Application.

Transition Grants

Transition grants are funded through the Keller Foundation. These grade-level tuition credits are available for students making the following transitions:

<u>2009-10 to 2010-11</u>	<u>Discount</u>
PreK → Kindergarten	\$100
Grade 5 → Grade 6	\$150
Grade 8 → Grade 9	\$200

Families can request transition grants by using the Grant Application.

Grant Applications are due in the TCCES Business Office by February 5, 2010.

Did you know? The cost of the quality, Catholic education TCCES provides is shared among parents, parishes, and third source funding. Currently, TCCES schools are funded 34% by parish subsidies, 47.5% by tuition and 18.5% through third-source funding.

Tuition Credit Fundraisers

TCCES has five fundraisers which families can participate in to earn credit towards their tuition. Fundraising income is important to both TCCES and to our families who rely on the credits to assist with their tuition fees.

Scrip (all year round)

Market Day (all school year)

Sally Foster sale (Fall)

Fundraising Card/Book sale (Fall)

Plant sale (Spring)

Fundraising credits are calculated on a quarterly basis. The credits are typically applied to tuition accounts in the middle of the following quarter. The quarters are:

1st quarter = July, August, September

2nd quarter = October, November, December

3rd quarter = January, February, March

4th quarter = April, May, June

Once a family has paid their tuition fees for the year in full, any credits from fundraising or Scrip will be forwarded to next year's (or next child's) tuition. In the event that no additional children are registered in the TCCES schools for that family, the fundraising credits will be posted to the TCCES Tuition Assistance Fund.

Tuition Refunds

If a student withdraws or is asked to leave a TCCES school, the following guidelines will be used:

1. If paying on a monthly basis, there will be no refund of the initial payment, regardless of the number of days a student is in class.
2. Tuition will be prorated through the end of the month of withdrawal. For example, if a student withdraws on October 2nd, tuition would be prorated for 3 months (August-October) and the refund would be for 7 months (November-May).
NOTE: Assistance, scholarships, and discounts will also be prorated using this formula.
3. Fees for fine arts, sports, band, choir, etc. are not prorated or refunded. Fundraising credits are not paid out.
4. Final decisions are reserved to the TCCES President.

Please direct all tuition related questions to:

**TCCES Business Office
1050 Zephyr Drive
Neenah, WI 54956
(920) 967-0021 ext. 851**

Catholic education in the TCCES schools continues to be an excellent value for your children. We appreciate the financial investment you are making in TCCES and in your child's education. We will do all that we can to help you meet your financial commitment towards this faith-based education.

TCCES 2010-11 Registration Form - Student Information

FIRST STUDENT INFORMATION

Last Name: _____

Circle: Male / Female

Legal First Name: _____

Current age: _____

Middle Name: _____

Lives with (circle): Mother / Father / Both / Other

Nickname: _____

Requesting Bus Service (circle): Yes / No

Date of Birth: _____

Public School District Residing in: _____

Place of Birth: _____

Last School Attended: _____

Religion: _____

Dates Sacraments Received:

Parish/City: _____

Baptism: _____

Statistical use only:

Reconciliation: _____

Race: _____

First Eucharist: _____

Confirmation: _____

List the TCCES school this student is registering to attend: _____ City: _____

Kindergarten (circle): half day / full day or What grade? (1-12): _____

SECOND STUDENT INFORMATION

Last Name: _____

Circle: Male / Female

Legal First Name: _____

Current age: _____

Middle Name: _____

Lives with (circle): Mother / Father / Both / Other

Nickname: _____

Requesting Bus Service (circle): Yes / No

Date of Birth: _____

Public School District Residing in: _____

Place of Birth: _____

Last School Attended: _____

Religion: _____

Dates Sacraments Received:

Parish/City: _____

Baptism: _____

Statistical use only:

Reconciliation: _____

Race: _____

First Eucharist: _____

Confirmation: _____

List the TCCES school this student is registering to attend: _____ City: _____

Kindergarten (circle): half day / full day or What grade? (1-12): _____

TCCES 2010-11 Registration Form - Student Information

THIRD STUDENT INFORMATION

Last Name: _____

Circle: Male / Female

Legal First Name: _____

Current age: _____

Middle Name: _____

Lives with (circle): Mother / Father / Both / Other

Nickname: _____

Requesting Bus Service (circle): Yes / No

Date of Birth: _____

Public School District Residing in: _____

Place of Birth: _____

Last School Attended: _____

Religion: _____

Dates Sacraments Received:

Parish/City: _____

Baptism: _____

Statistical use only:

Reconciliation: _____

Race: _____

First Eucharist: _____

Confirmation: _____

List the TCCES school this student is registering to attend: _____ City: _____

Kindergarten (circle): half day / full day or What grade? (1-12): _____

FOURTH STUDENT INFORMATION

Last Name: _____

Circle: Male / Female

Legal First Name: _____

Current age: _____

Middle Name: _____

Lives with (circle): Mother / Father / Both / Other

Nickname: _____

Requesting Bus Service (circle): Yes / No

Date of Birth: _____

Public School District Residing in: _____

Place of Birth: _____

Last School Attended: _____

Religion: _____

Dates Sacraments Received:

Parish/City: _____

Baptism: _____

Statistical use only:

Reconciliation: _____

Race: _____

First Eucharist: _____

Confirmation: _____

List the TCCES school this student is registering to attend: _____ City: _____

Kindergarten (circle): half day / full day or What grade? (1-12): _____

TCCES 2010-11 Registration Form - Student Information

FIFTH STUDENT INFORMATION

Last Name: _____

Circle: Male / Female

Legal First Name: _____

Current age: _____

Middle Name: _____

Lives with (circle): Mother / Father / Both / Other

Nickname: _____

Requesting Bus Service (circle): Yes / No

Date of Birth: _____

Public School District Residing in: _____

Place of Birth: _____

Last School Attended: _____

Religion: _____

Dates Sacraments Received:

Parish/City: _____

Baptism: _____

Statistical use only:

Reconciliation: _____

Race: _____

First Eucharist: _____

Confirmation: _____

List the TCCES school this student is registering to attend: _____ City: _____

Kindergarten (circle): half day / full day or What grade? (1-12): _____

SIXTH STUDENT INFORMATION

Last Name: _____

Circle: Male / Female

Legal First Name: _____

Current age: _____

Middle Name: _____

Lives with (circle): Mother / Father / Both / Other

Nickname: _____

Requesting Bus Service (circle): Yes / No

Date of Birth: _____

Public School District Residing in: _____

Place of Birth: _____

Last School Attended: _____

Religion: _____

Dates Sacraments Received:

Parish/City: _____

Baptism: _____

Statistical use only:

Reconciliation: _____

Race: _____

First Eucharist: _____

Confirmation: _____

List the TCCES school this student is registering to attend: _____ City: _____

Kindergarten (circle): half day / full day or What grade? (1-12): _____



TCCES 2010-11 Grant Application

For Multi-child Grants and Transition Grants

The Grant Application must be completed by any family requesting multi-child grants or transition grants. These tuition credits will be funded and TCCES will award the funds using the Grant Application process. Income verification is not required. Please fill out form completely, print legibly and return by **February 5, 2010**.

FINANCIALLY RESPONSIBLE PARTY

Applicant Last Name _____ Address _____ City, State, Zip _____

Marital status (circle): Single / Married / Divorced / Separated Home phone: _____

Father First Name: _____ **Mother** First Name: _____

Religion: _____ Religion: _____

Parish/City: _____ Parish/City: _____

MULTI-CHILD GRANTS

This optional grant is \$150 beginning with the 2nd full-day student, available to families with 2 or more full-day TCCES students. *Preschool, pre-kindergarten and half-day kindergarten students are not counted as full-day students and are not eligible for multi-child grants.*

Yes, I am requesting the Multi-child Grant for: (list all eligible full-day students in TCCES)

1. Student: _____ Grade: _____ School: _____ no credit for 1st full-day student

2. Student: _____ Grade: _____ School: _____ \$150 credit

3. Student: _____ Grade: _____ School: _____ \$150 credit

4. Student: _____ Grade: _____ School: _____ \$150 credit

5. Student: _____ Grade: _____ School: _____ \$150 credit

Total Multi-child credits: \$ _____

TRANSITION GRANTS

This optional grant is funded through the Keller Foundation and available by request for TCCES students making the transition from pre-kindergarten to kindergarten, from grade 5 to grade 6, and from grade 8 to grade 9.

Transition Grant Amounts	
2010-11	Grant
Kindergarten	\$100
Grade 6	\$150
Grade 9	\$200

Yes, I am requesting the Transition Grant for:

Student: _____ School: _____ Grade (circle): Kdg / Gr 6 / Gr 9

Student: _____ School: _____ Grade (circle): Kdg / Gr 6 / Gr 9

Student: _____ School: _____ Grade (circle): Kdg / Gr 6 / Gr 9

Student: _____ School: _____ Grade (circle): Kdg / Gr 6 / Gr 9

Total Transition credits: \$ _____

Please return completed Grant Application to the TCCES Business Office by **February 5, 2010**.



TCCES 2010-11 Tuition Assistance/Scholarship Application

OPTIONAL - Only if you are requesting assistance, fill out this form completely and legibly.
Include W-2's and applicable tax forms and return by **February 5, 2010**.

FIRST... Please review the Grant Application. You may already qualify for discounts.

Please complete the Grant Application before you complete this Tuition Assistance/Scholarship Application, if your family qualifies for either the Multi-child Grants or the Transition Grants.

PRIMARY FINANCIALLY RESPONSIBLE PARTY

_____		_____		_____	
Applicant Last Name		Address		City, State, Zip	
Marital status (circle): Single / Married / Divorced / Separated			Home phone: _____		
Father			Mother		
First Name: _____			First Name: _____		
Employer: _____			Employer: _____		
Work phone: _____			Work phone: _____		
Cell phone: _____			Cell phone: _____		
Religion: _____			Religion: _____		
Parish/City: _____			Parish/City: _____		

SECOND FINANCIALLY RESPONSIBLE PARTY (if applicable)

_____		_____		_____	
Last Name		Address		City, State, Zip	
Marital status (circle): Single / Married / Divorced / Separated			Home phone: _____		
Father			Mother		
First Name: _____			First Name: _____		
Employer: _____			Employer: _____		
Work phone: _____			Work phone: _____		
Cell phone: _____			Cell phone: _____		
Religion: _____			Religion: _____		
Parish/City: _____			Parish/City: _____		

ALL CHILDREN IN FAMILY/HOUSEHOLD

Last Name	First Name	Age	Upcoming Grade	School
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

TCCES 2010-11 Tuition Assistance/Scholarship Application

PLEASE FILL OUT COMPLETELY

1. List the total amounts you requested on the Grant Application.

Multi-child \$ _____ Transition \$ _____ or _____ N/A - We do not qualify for these Grants.

2. List your annual household salary: \$ _____ \$ _____
Annual gross salary - Household Any additional income (if applicable)

3. Please explain your family needs for tuition assistance. Include the effects of extensive medical bills, loss of jobs, disability, family/custody issues, etc.

4. Please share information regarding your child/children.
(Academic performance, participation in co-curricular activities, involvement in band or choir, etc.)

5. If you have a SMC student, what is relationship to SMC alumni (i.e. parents, grandparents, SMC grads)?

6. Documentation

- ~ **MUST include copies of your 2009 W-2's** (please do not staple)
- ~ **MUST include copies of your 2009 Federal Income Tax Return** to verify income. Due by April 30, 2010 at the latest.

Signature: _____ Phone # _____ Date: _____

Complete applications will be considered with W-2 copies if received by February 5, 2010.

Please submit Assistance/Scholarship Applications to:

Mr. Michael Sullivan, TCCES President
TCCES Business Office
1050 Zephyr Drive
Neenah, WI 54956



TCCES 2010-11

ACH Payment Agreement Form

For Automatic Withdrawal Authorization

Thank you choosing the ACH monthly payment plan! Here is how it works; First, fill out this form completely and legibly. You may authorize 1 or 2 monthly payments to be made directly from your checking or savings account. Your payments will be withdrawn on the 5th and/or 20th of each month or the Monday after, if date falls on a weekend. Proof of payment will appear on your bank statement.

RESPONSIBLE PARTY

Parent/Guardian Name(s): _____

Name(s) on checking/savings account to be used: _____

Address & City, State, Zip: _____

Phone #1: _____ - _____ - _____ Phone #2: _____ - _____ - _____ Email: _____

AUTOMATIC BANK PAYMENTS Please verify with your financial institution that the account you plan to use allows automatic payments.

Bank Name: _____ City & Zip: _____ Phone: _____ - _____ - _____

Routing Number: _____ Account Number: _____
(first 9 numbers on bottom of your check)

Choose one: Checking or Savings Please attach a canceled check or deposit slip for corresponding account.

PAYMENT TERMS Tuition is due in full by **June 30, 2011**. Tuition for SMC Seniors must be paid in full by their graduation date. Keep this in mind when calculating your number of payments and monthly payment.

1. Date(s): 5th 20th Both 5th & 20th (If not selected, the 20th will be used)
2. Month of 1st Payment: _____
3. Count the number of months starting with the month of your 1st payment and ending as late as June, 2011.
 Number of Payments: _____
4. Total Tuition Balance Due: \$ _____ Your TCCES account ID (found on statement): _____
5. Calculate your monthly payment. Divide your balance due by the number of payments (above). If this payment amount is not feasible, please enter the amount you can afford to pay each month, as a good faith gesture of your commitment to pay your tuition bill.
 Monthly Payment: \$ _____ one-time each month
 or for payments on both the 5th & 20th, divide this monthly payment in half: \$ _____ pay on 5th & on 20th

This Agreement will be ongoing and continue from school year to school year or until the Responsible Party terminates Agreement. If there is a balance remaining on **June 30, 2011**, TCCES will continue to make withdrawals until the tuition balance is paid in full.

The Responsible Party has the right and the responsibility to contact TCCES with changes to their bank account information. Any and all insufficient fund (NSF) returns will be assessed a \$10.00 NSF finance fee by TCCES in addition to any fees the Responsible Party's financial institution may assess. NSF returns will be reattempted within 5 business days, as will the \$10.00 NSF fee.

As the Responsible Party, I authorize TCCES and the financial institution named above to initiate withdrawals from my checking/savings account listed or any subsequent account provided. I can stop payment of any entry by notifying TCCES at least 3 business days before my account is to be charged.

I understand and agree that in the event I have a returned payment, the NSF payments and the NSF \$10.00 fee will be withdrawn from my checking/savings account when payment is reattempted for withdrawal within 5 business days.

Responsible Party Signature: _____ Date: _____

Return completed Agreement to: TCCES Business Office, 1050 Zephyr Drive, Neenah, WI 54956