

TCCES Board of Trustees Meeting
10-18-11 6:30 PM at SMC

Members Present: Sara Weidener-Brightwell, Michelle Dejno, Mike Sullivan, Bob Andersen, Marvin Daniels, Fr. Mike Ingold, Ann Rasmussen, Jeff Berg, Stewart Koskinen, Howard Healy, Fr. Larry Seidl

Members Excused: Pam Seidl, Meg Brew, Sue Pawlowski, Fr. Paul Paider, John Fuller

Opening Prayer

Fr. Mike led the opening prayer

Approval of September Meeting Minutes

Michelle Dejno made a motion to approve the September minutes, second by Marvin Daniels. Motion carried.

President's Report – Mike Sullivan

Mike discussed the report that was in the board packets regarding the ACT Prep at SMC. The highlights of the report include the following:

- PLAN (practice ACT) is given to all sophomores in October. The results are reviewed in the individual conferences as a part of our Comprehensive Counseling Program. Suggestions are given for improving.
- PSAT (practice SAT) is given to all juniors in October, and again, the results are reviewed and suggestions are given for improving those scores.
- Outside resources include prep classes that are offered at Xavier High School, ZAPS, which is a collaboration between NHS, MHS, and SMC. Letters are sent home via the mail service regarding the presentations at the various schools.
- Sylvan Learning Center is also an option, but it is quite expensive.

Mike shared a letter that went out to the elementary school parents from the three principals regarding the Common Core State Standards (CCSS) which currently consists of Math K-12 and English Language Arts K-12. It is meant to be clear, concise, and rigorous and prepares students to be “life ready”. The CCSS include international standards and have been adopted by 44 of our 50 states. TCCES is basing its curriculum on these standards.

A letter from Monica Bausom to the Seton parents regarding the adoption of the new math curriculum, *Connected Mathematics Project 2* was included in the board materials. Monica's letter addressed the concerns that had been expressed by some parents regarding the groupings for this subject. After meeting with the concerned parents, Monica contacted mathematics professors at MSU and others who use this curriculum. With their suggestions in mind, Seton will regroup 6th and 7th grade math classes according to skill proficiency, common core state standards mastery, mathematical behaviors (problem solving, reasoning and proof, communications, connections, representation, reflection), metacognition, general content knowledge, MAP scores and

general content knowledge. There will be one honors class for math and two mixed groups for each grade level. This curriculum is meant to be taught sequentially grade 6, followed by grade 7 and then grade 8. Students must show success at each level to proceed. Students will be allowed to move laterally as well as vertically within the school year based on teacher recommendations and completion of objective assessment in conjunction with proficiency with class work.

Mike reported that all TCCES schools have sent representatives to CESA 6 in Oshkosh. Workshops for teachers and principals are ongoing. Some of our staff training has been paid for by federal funds that we have received.

A brief update was given regarding the technology problems that had been happening throughout TCCES in late September and early October. What had been thought to be an intermittent problem turned out to be both a software issue with the internet filtering system and an invasive virus. At this time, both problems appear to be resolved.

Athletic Committee – Marvin Daniels

An athletic committee meeting was held on 9/7/11. The committee worked on their goals and action items, including:

- Creating a flowchart for how athletics relates to the entire system. This will include input from athletic directors, principals, and coaches.
- The athletic directors will brainstorm to come up with a plan to recruit willing and competent coaches.
- An ad hoc committee will be formed to create a “standard work” schedule to address and document routine maintenance needs (ie: softball field dirt replacement, van safety, bleachers, etc.). This directory will guide the TCCES budget to allow for updates.

The committee is also looking to develop a unified athletic program across the system. It is important for athletics to operate as a system.

Marvin also reported that the fall sports evaluations have gone out, and the results we be compiled.

SMC athletic director Scott Werfal is recovering from knee surgery and will return on October 31st.

Marketing & Advancement – Michelle Dejno/Ann Engelhard

Michelle reported that 103 students attended 8th grade visit day at SMC, which is a good number.

Ann Engelhard joined the meeting to report that she had over 80 volunteers in house that evening helping with the first bulk mailing that was prepared for the Fine Arts Center. The campaign will move forward led by the newly formed leadership team.

Ann also reported that over 31,000 pieces of mail have been sent out since the beginning of this school year, including the Annual Report, Fine Arts packet, Annual Appeal letter, and the Jumbo Gumbo materials.

Robin Gallucci has been hired as the Zephyrfest Event Coordinator and will begin on November 1st. Robin has a business background, as has served as a TCCES volunteer.

Sue Thelen will work as a part-time employee in the Advancement Department.

The preparation for Jumbo Gumbo is proceeding and the tickets will go out to the TCCES families the week of October 24th.

Governance Committee – Stewart Koskinen

Stewart reminded the board member to complete their goals/commitment as a self-evaluation tool.

Executive/Finance Committee – Howard Healy, Bob Andersen

Howard briefly went over the numbers on the current financial report as well as the historical financial report that was included in the board member packets. An additional Board of Trustees meeting/workshop will be held on Wednesday, November 2nd to present a budget planning tool that will show members how the various factors (enrollment, personnel expenses, parish subsidy etc.) will affect the TCCES budget going forward.

Fund Raising

Brewfest will be held on October 21st at the Holiday Inn in Neenah.
Jumbo Gumbo will be held on Saturday, November 12th at Waverly.

At 8:00 Sara Weidener-Brightwell made a motion to adjourn, second by Michelle Dejno.
Motion carried.

Minutes prepared by Jane M. Sturn
TCCES/SMC Administrative Assistant