

TCCES/SMC Board of Trustee's Meeting  
September 16, 2009

Members Present: Bob Andersen, Fr. Allen, Lori Lepper, Marvin Daniels, Michelle Dejno, Sara Widener-Brightwell, Marvin Daniels, Michael Sullivan, John Fuller, Howard Healy, Sue Pawlowski, Rob Michel, Peter Schmitz, Fr. Mike Ingold, Fr. Paul Radetski

Members Absent: Beth Nemecek, Jim Ransom,

Guests Present: Laura Guy and BJ Grassman

Sara Widener-Brightwell called the meeting to order at 6:30 PM  
Fr. Allen led the opening prayer.

### **Approval of April Meeting Minutes/Agenda Approval**

Rob Michel made a motion to approve the minutes from the August meeting and the agenda for the September meeting, second by Howard Healy. All voted to approve.

### **1:1 Laptop Program – Laura Guy**

Laura reported that the 1:1 laptop committee met on Sept. 9<sup>th</sup> with the next meeting scheduled for September 23<sup>rd</sup>.

Laura reported that the summer IT work has been completed except for the filter system. Bill Schulze is attending a seminar for filter software the week of Sept. 14<sup>th</sup>.

The SMC teachers have all been issued their laptops and are using them in their classrooms. Training for the teachers will be ongoing during this school year. The committee is building a strategic plan to help make this program a success. The important processes include technology infrastructure, professional development of faculty, risk management, funding development, parent and student development, and communication development. Technology personnel are obtaining additional training to better customize our system to these programs, including certifications on LightSpeed total traffic control and technology curriculum integration.

### **Forward Future Campaign – BJ Grassman**

BJ gave an update on the Forward Future's goal to raise funds for the foundation. He emphasized the importance of the support of the TCCES board. He also asked for two board members to become members of the steering committee. A timeline will be presented in January of 2010.

### **President's Report – Mike Sullivan**

Mr. Sullivan reported that enrollment in the TCCES school system has increased this year by 23 students. This is an increase of 2.5%. Two areas of concern regarding student retention are between 5<sup>th</sup> to 6<sup>th</sup> grade and at the high school.

Mike reported that our school year began with a TCCES retreat at Homestead Meadows on Tuesday, August 25<sup>th</sup>. The theme for this school year is Catholic Identity and how each teacher can use these qualities in their classroom. In addition to Mr. Sullivan's presentation, Dr. Joseph Bound from the Diocesan Office presented an update on the changes and current status of the Diocese of Green Bay.

The TCCES elementary schools welcomed some new teachers. Mrs. Tina Oslen at St. Gabriel, Mrs. Sarah Peroutky at St. Margaret Mary. Ms. Katie Rippl moved to St. Margaret Mary from St. Mary.

Seton teachers and staff began the new school year with the new of Ms. Bausom's medical leave. Mrs. Mary Lou Kalas will act as interim principal until Ms. Bausom is able to return. The entire Seton staff has rallied to get the year off to a positive start in Monica's absence.

In the SMC report, Pat Batey stated that the first SMC convocation topic centered on Liturgy Days. A goal for SMC will be to define visibly our core foundation as inscribed as you enter the building "*Be it known to all who enter that Christ is the reason for this school.*" With that, students were challenged to show cohesion and commitment by their attitude and 2) dress on Liturgy Days. The first Liturgy Day on September 9<sup>th</sup> went beautifully.

SMC also welcomed new staff for the new school year. Mr. Mike Heideman is the new Athletic Director, Ms. Kayla Hersmen, Spanish teacher, Mrs. Remy Tischer, Art teacher, and Mr. Jason Tursky, Administrative Project Assistant. SMC also welcomed Mr. Jim Murphy back to SMC as a Science teacher.

### **Athletic Committee – Marvin Daniels**

There was no formal report for the Athletic Committee. Marvin reported that the Athletic Committee met in early September and that Mike Heideman attended the meeting. The SMC Junior Zephyr Basketball Club will hold an information and registration meeting on Wednesday, Oct. 7 at SMC. The meeting will provide parents with information about the club and determine the number of participants. The Junior Zephyr Basketball Club will form tournament basketball teams for girls and boys in grades 5 to 8 to compete in competitive level regional basketball tournaments.

### **Advancement Report**

The redesigned TCCES website will go live on Tuesday, Sept. 22.

Eighth grade visit day will be held at SMC on Oct. 1<sup>st</sup>. This will be our largest visit day with over 150 8<sup>th</sup> graders attending. We will showcase the laptop program by using laptops for the 8<sup>th</sup> graders to sign in and for the science breakout session.

The Future Zephyr Facebook was announced at grade school night. Many of the middle school students were very excited about this information.

The Jumbo Gumbo committee has several new members this year. Sponsorship letters have gone out and committee members will be following up the the potential sponsors. Initial grand prizes have been determined.

The first Zephyrfest volunteer meeting is scheduled for October 20<sup>th</sup>. This will be the official kick off for Zephyrfest 2010.

### **Governance Committee – Rob Michel**

There was no formal report. Rob Michel and Laura Guy will meet before the next TCCES board meeting.

### **Finance Committee – Howard Healy/Mike Sullivan**

Howard Healy and Mike Sullivan presented the TCCES 2009/10 budget. The meeting was opened up to questions regarding the budget.

### **Marketing Plan – Michelle Dejno**

Michelle reported that the redesigned website will “go live” the week of Sept. 21.

The marketing plan that was developed as of the Willem’s Marketing study has been completed. The Advancement Committee has taken over ownership of the marketing plan. This plan will be reviewed on an annual basis for needed changes and revisions.

### **Other Business**

Peter Schmitz made the suggestion to contact the Dominican Sisters of Michigan to determine if they are interested in serving in the TCCES school system. Mike Sullivan will follow up.

At 7:45 PM, a motion was made by Gary Elmer to move to executive session, second by Fr. Allen. All present approved the motion.

At 8:35 PM, Fr. Allen made a motion to adjourn, second by Lori Lepper. All present voted in favor.

The next board meeting will be held on Wednesday, October 21<sup>st</sup> at 6:30 PM .