

TCCES/SMC Board of Trustee's Meeting
November 18, 2009

Members Present: Sara Widener-Brightwell, Bob Andersen, Beth Nemecek, Fr. Richard Allen, Lori Lepper, Michelle Dejno, Marvin Daniels, Michael Sullivan, John Fuller, Howard Healy, Rob Michel, Peter Schmitz, Fr. Paul Radetski

Members Absent: Fr. Mike Ingold, Gary Elmer, Sue Pawlowski

Sara Widener-Brightwell called the meeting to order at 6:30 PM
Fr. Richard Allen led the opening prayer.

Approval of October Meeting Minutes/Agenda Approval

John Fuller made a motion to approve the minutes from the October meeting and the agenda for the November meeting, second by Rob Michel. All voted to approve.

President's Report – Mike Sullivan

All board members were given a copy of a handout titled *An Innovative Project in Promoting Catholic Identity*. TCCES will continue to work as a system to build and promote our Catholic identity. The calendar for the current (2009-2010) school year has a Catholic Identity theme with a focus each month on a different aspect of Catholic Identity including faith integration, environment, community, prayer, spirituality, scripture, social justice, morality and witness. The last month concludes with the remainder of the system's new Catholic identity statement. The focus on educating and strengthening the community's Catholic faith is an integral part of every school day in all five TCCES schools. By nurturing the Catholic youth and families of today, we are building a strong future for our church and our world.

Jumbo Gumbo was held on November 14th and was a success. The initial numbers show a profit somewhere in the mid \$50,000.00 range, about \$10,000.00 ahead of last year. The Jumbo Gumbo committee did a great job with smart advertising dollars, strong "at the door" ticket sales, and obtaining some donated prizes. A special thank you to Sue Pawlowski for all of her work to make Jumbo Gumbo a successful fundraising event.

The Freshman early registration program will conclude on December 15th. As of the date of the board meeting, 40 Freshmen are registered for the 2010-2010 school year.

Athletic Committee – Marvin Daniels

Marvin reported that the Fall sports surveys have all been sent. The next committee will be held on Wednesday, December 2nd.

Advancement Report – Beth Nemecek

TCCES nominated Miron Construction/Mr. Dave Voss for the Association of Fundraising Professionals' *Outstanding Corporation Award* for all their dedication to

SMC, Zephyrfest and all of our TCCES schools. Mike Sullivan presented the award to Dave Voss at the AFP Philanthropy Day luncheon on November 11.

Under the direction of Mike Sullivan, a sustainability committee was established to investigate and implement energy cost savings opportunities and incorporate green initiatives into the TCCES curriculum. At this time, the committee is crafting a mission and vision statement.

SMC hosted a presentation to students and parents by the National Collegiate Scouting Association (NCSA). This presentation was made possible by an SMC alumna.

TCCES raised \$4,000.00 for the United Way campaign this year through staff donations.

The 2008-09 annual report is complete and will drop ship on 11-19-09. It will be mailed to all TCCES & SMC donors and constituents and will be distributed at each of the parishes. The number of pages in the report was reduced by updating the design thus reducing the printing and mailing costs. The report includes links to the website for additional stories and material.

Seton held a 5th grade visit day and open house on October 20. There were 61 kids in attendance for visit day, 5 were non-TCCES students.

The 7th grade visit day at SMC on November 10th as a huge success. We had 115 students in attendance from 4 schools. Students had the opportunity to use laptops in both the sign-in process and in the science/math break out session. We have had much positive feedback from both students and parents.

Shadow days are scheduled for November 12, 17, 19, December 1 and 2. We have 40 students signed up to shadow and 3 of the days were filled to capacity prompting us to add additional dates.

Several different committee meetings have already held meetings for Zephyrfest. Invitations and other promotional materials are being printed. Raffle information will begin to be distributed through mailings, schools, parishes and parents at the beginning of December.

Michael Sullivan has been nominated for *school new's* Tech Savvy Superintendent award and nominated the TCCES faith-based monthly theme and calendar for *Today's Catholic Teacher's* innovations in Catholic Identity award.

Chris Benrud from St. Gabriel was nominated for the Kohl Fellowship Teacher's Award.

Governance Committee – Rob Michel

Rob reported that due to scheduling conflicts with his job, Jim Ransom will not be able to participate on the TCCES Board of Trustees. Jim's term was scheduled to expire at the end of this school year, so he will not be replaced at this time. The position will be filled with the next induction of new trustees.

The Governance Committee is beginning to gather names for consideration for trustee positions for the 3 year term which includes the 2010-11, 2011-12 and 2012-13 school years. Board members were encouraged to forward names of people that would make good board members to the Governance Committee.

The committee reviewed the evaluation tool provided by Diocese of Green Bay to review the president. The original tool for evaluation that had been previously presented to the board has been edited to include key information from the Green Bay Diocese.

Laura Guy will be working to define the process for the evaluation exercise. This process must be complete, and a review provided for the Annual Diocese meeting scheduled for March 26, 2010.

Finance Committee – Howard Healy

Howard presented the TCCES summary of all units for the four months ending October 31, 2009 and the balance sheet for the same time frame. A brief discussion was regarding the numbers contained in the reports.

Old Business

SMC 1:1 Lap Top Initiative – Mike Sullivan

Mike presented the Strategic Plan for SMC Laptop Program to all board members. The steering committee meets every 3 weeks. Members of the steering committee have been assigned segments of the implementation plan as follows:

- Technology Implementation Plan – Eric Siems
- Funding Development – Ann Engelhard
- Communication Plan – Ann Engelhard and Jennifer Miller
- Parent and Student Training Plan – Laura Guy
- Professional Development Plan – Pat Batey and Michelle Jungbauer
- Family Funding Plan – Mike Sullivan and Jeanne Lee
- SMC Curriculum Standards – Pat Batey and Eric Siems

Mike reported that teacher training and professional development is on going during this school year and an in-service will be held next Summer. The teachers are eager to learn and grow in this program. Several of the teachers have visited St. Thomas More school in Milwaukee and all teachers will visit during this school year. This is a great opportunity for them to see a school that is using the 1:1 laptop program.

TCCES April Board Meeting

12/23/2009

4

Parent training is also important and will take place before the beginning of the 2010-11 school year.

New Business – Planning for 2010/11 – Mike Sullivan

Mike handed out copies of the TCCES Three-Year Vision for fiscal years 2009/10, 2010/11, and 2011/12 and a copy of the budget planner. Mike reviewed the main points in the vision report and a discussion was held to begin the planning for the next school year. The TCCES board will continue to set annual goals that promote stability and growth in the TCCES school system.

At 8:35 PM, Fr. Allen made a motion adjourn the meeting, second by Howard Healy. All present voted in favor to adjourn.

The next board meeting will be held on Wednesday, December 16th at 6:30 PM .