

## TCCES Board Meeting of 8-18-10

Members Present: Bob Andersen, Fr. Allen, Gary Elmer, Howard Healy, Marvin Daniels, Michelle Dejno, Peter Schmitz, Rob Michel, Sara Widener-Brightwell, Michael Sullivan, Juhn Fuller, Stewart Koskinen, Meg Brew

Members absent: Fr. Mike Ingold, Fr. Paul Radetzki, Sue Pawlowski, Beth Nemecek, Lori Lepper

The meeting was called to order at 6:30 PM by Bob Andersen. Fr. Allen led the opening prayer.

Introduction of New Members: New board Members Meg Brew and Stewart Koskinen were introduced and welcomed to the board.

Approval of June meeting minutes/agenda approval: A motion was made by John Fuller to accept, second by Michelle Dejno. Motion carried.

President's Report: Mike Sullivan

Enrollment – Mr. Sullivan reported that the enrollment number for all TCCES schools is around 940-950 students. St. Margaret Mary is at 260, St. Mary at 120-125, St. Gabriel 170-174, Seton 160, and St. Mary Central 228-231. There are 78 freshmen enrolled. We are on target with our increased enrollment goals at this point in time.

New Hires - Caitlin Burazin has been hired as an elementary Spanish teacher. Kristina Fairweather is the new pre-school teacher at St. Mary Elementary. Maryann Slavinsky has been hired as a pre-school aide at St. Gabriel. At SMC, Dustin Harry will teach Social Studies as well as other various assignments. Luke Knoedler will teach English, and Eric Siems will teach Technology and Business classes along with his duties as Technology Director. A full time English teacher was needed at SMC due to the resignation of Sandy Ehlers. Sandy resigned to assume the position of principal at Neuman Middle School in Oshkosh. Dustin Harry was hired to replace Scott Mallien who was hired in the Spring, but resigned in early August for another position. Eric Siems will have a dual role at SMC this year. He will have his usual IT responsibilities in the morning, and will teach *Intro to Business* and *Software I* in the afternoon.

The laptop committee continued to meet throughout the summer. The SMC teachers have attended seminars, and four teachers plus Mr. Batey attended a conference in Memphis in July. The teachers are ready to begin the Freshman Technology Boot Camp beginning August 30. Jon Smith will be the “face” of the laptop program and will be the contact person for any issues with student computers.

Mr. Sullivan provided the TCCES Elementary Goals compiled by the three elementary principals, and Mr. Batey's goals for SMC for 2010/11.

The all-TCCES retreat to launch the 2010/11 school year will be held on Thursday, August 26<sup>th</sup> at Homestead Meadows.

#### **Athletic Committee – Marvin Daniels**

There are 148 students out for Fall athletics at SMC. The Fall athletic programs are now underway.

Due to the large amount of rain this summer, the grass is not growing well on the football field. The soccer team will use the practice field rather than the football field to give the grass a chance to re-grow.

The first annual Zephyr Sizzler Steak Fry will be held on Wednesday, Sept. 1 at Waverly Beach. This fundraiser for SMC athletics will feature "Zephyr Greats" and other speakers.

#### **Marketing & Advancement – Michelle Dejno**

Michelle distributed the first draft of the TCCES talking points. This report contains information on frequently asked questions regarding TCCES.

Michelle also distributed the revised TCCES Marketing Plan. The report includes the background of the plan, overall goals, key strengths and weaknesses of TCCES, and other strategies and tactics. The TCCES logo has been updated with the following tagline:

Faith / Academics / Service

When the tagline is being used in the body of the copy, it will appear as above.

All of the TCCES facilities will undergo an aesthetic assessment, beginning with Seton. While we may not be able to address major issues such as structural design, we can make sure that each building is maximizing its potential to appear clean, neat, attractive and welcoming.

#### **Governance – Rob Michel**

Rob reported that John Fuller handled the orientation of new board members Meg Brew and Stewart Koskinen. There was no formal report from the Governance Committee.

#### **Executive Committee – Bob Andersen**

The executive committee met on Friday, August 13. The endowment chair replacement has been finalized. Al Solowitz will assume this position.

The committee has established revised board goals. These goals were presented at the August board meeting and will be posted on the TCCES website.

A discussion was held regarding the direction of the Development Committee. The focus is to grow and enhance the Annual Fund and initiate a program to grow tuition assistance in the short term to replace the Keller Fund.

The committee reviewed upcoming workshops that will be presented at UW-Oshkosh and discussed the possibility of TCCES board members and advancement team members attending to assist in learning as well as opening communication lines.

#### **Finance Committee – Howard Healy**

Howard presented the Summary of All Units report for the twelve months ending June 30, 2010. A Year End Financial Notes report was also submitted.

Howard indicated that the finance committee would like to have one more member from the TCCES board. The focus for the long term is a program to pay down our debt. Replacing the Keller Fund is a priority.

#### **Board Goals and Direction – Mike Sullivan**

Bob Andersen presented the proposed board goals for review. Sara Widener-Brightwell suggested a few revisions. A motion was made by Howard Healy, second by John Fuller to approve the revised board goals. Motion carried.

Mr. Sullivan emphasized that the TCCES board is a board of trustees, not a board of education.

Board members were also asked to forward their reports to Jane Sturn by the Friday prior to every upcoming board meeting.

At 8:00 PM, Howard Healy made a motion to adjourn, second by Marvin Daniels. Motion carried.

The next board meeting will be held on Wednesday, September 15<sup>th</sup> at 6:30 PM.