

**Annual Meetings of the Board of Directors**  
***Twin City Catholic Educational System, Inc.***  
***And St. Mary Central High School, Inc.***  
**March 18, 2009**

**Directors Present:** Bishop David Ricken, Deacon Timothy Reilly, Dr. Joseph Bound, Rev. Paul Radetski, Rev. Mike Ingold, Rev. Richard Allen, Robert Andersen, David Mooney

**Directors Excused:** David Voss

**Others Present:** Michael Sullivan, Jeanne Lee, Howard Healy, Sr. Rochelle Kerkhof, Monica Bausom, Michael Buss, Mary Jo Brown, Eleanor Healy, Laura Guy

Deacon Reilly, Vice-Chairman, called the meetings of the TCCES and SMC Board of Directors to order at 2:00 p.m. Bishop Ricken led us in an opening prayer.

**Approval of Minutes:** The Minutes of Annual Meeting of TCCES from the 3-14-08 were reviewed. Rev. Radetski made a motion for acceptance, seconded by Rev. Allen. MC unanimously.

The minutes of the Annual Meeting of SMC on 3-14-08 were reviewed. Deacon Reilly made a motion for acceptance, seconded by Robert Andersen. MC unanimously.

**Election of Directors:**

David Voss was nominated by Rev. Ingold, seconded by Rev. Radetski for a 2-year term. David Mooney was nominated by Rev. Ingold, seconded by Rev. Radetski for a 1- year term. MC unanimously.

Deacon Reilly moved, seconded by Rev. Radetski that Rev. Allen continue as SMC board secretary, and Dave Voss continue as SMC treasurer, Rev. Ingold continue as TCCS Secretary, Rev. Radetski as TCCES Treasurer. MC unanimously.

**Foundation/Endowment/Scholarship Report:** Jeanne Lee provided a written report of the Annual Catholic School Endowment/Foundations as of 6/30/08. She reviewed the 6 endowments including distributions, gifts and investment income. Three of the endowments are for scholarship assistance at SMC. One endowment is to assist with teacher's salaries, another provides assistance for TCCES scholarships and the final endowment is for technology needs. A motion was made by Rev. Radetski, second by Rev. Allen to accept the above report. MC

**Financial Report:** Jeanne Lee reviewed the TCCES Profit & Loss Statement and Balance Sheet for the period ending June 30, 2008. An SMC report as of June 30, 2008 was also provided. The cash loss for the year was \$82,555.00

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Ms. Lee clarified regarding scholarship and endowment contributions as well as student transportation expenses and tuition receivables.

The financials for SMC were approved unanimously (Radetski/Mooney)

The financials for TCCES were approved unanimously (Allen/Mooney)

**Mission Statement/President's Report:** Mr. Sullivan believes that The TCCES Mission Statement is truly alive in our community. We are committed to service days within our community because service truly makes our faith come alive. We have integrated the *Fruits of the Spirit* into our school calendar.

Mr. Sullivan also presented examples of the many ways our schools have excelled, such as forensics, athletics, robotics, and fine arts.

We provide in service programs for our faculty and staff and programs for religious certification. We have implemented the MAP testing program in our system. At SMC, parent/student/teacher conferences are held mid first and third quarters rather than at the end of the quarters. This enables students and parents to discuss their classes and make any needed adjustments in their class work prior to the end of the quarter.

A copy of our Strategic Plan report (*Planning our Future*) was included. Mr. Sullivan stated that this is a work in progress with completed action items appearing in red on the report. New action items are added as earlier items are completed.

Mr. Sullivan is very pleased with the outstanding work done by our Marketing and Recruitment staff. A folder containing the various Marketing materials was provided.

The priorities for 2009/10 include the goal of having three year vision becoming a reality. We need to experience a steady growth in enrollment in our schools and continued support of the TCCES system from the Green Bay Diocese.

Mr. Sullivan stated that the changes to the retirement plan made a financial impact on our system and that earlier dialogue from the diocese would have help us plan better for the additional expense.

**Proposed Budget/Budget Approval:** Mr. Sullivan presented the proposed budget for 2009/10. Our system should be very close achieving a balanced budget, especially if our enrollment meets expectations and our fundraising continues at the expected levels. A motion was made to accept the proposed budget. All Approved. (Radetski/Ingold)

**Formula for Determining Subsidy:** The Facilities Lease & Subsidy Agreement was submitted. Mr. Sullivan reported that the lease calculations for the 2008/2009 school year are based on a \$4.50 per square foot calculation. Using the same assumptions and square footage calculations as 2008-09, the facilities lease for the 2009-10 school year be reduced to \$4.25 per square foot. Parish subsidies for the 2009-10 fiscal year will remain

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the same. A motion was made by Fr. Ingold, 2<sup>nd</sup> by Dave Mooney. The motion was carried with one vote (Rev. Allen) against accepting the formula.

**Comments from Bishop Ricken:** Bishop Ricken expressed his appreciation for the outstanding dedication and enthusiasm of the TCCES teachers, principals, and staff. He shared that Vocation Awareness needs to be addressed because of the shortage of priests and sisters needed in our diocese, and as a system, we need to look for ways to present information regarding vocations to our students. Bishop Ricken then addressed a concern that was voiced earlier in the meeting regarding confirmation preparation. Some parents in our system feel that the confirmation prep should take place in our schools, not at the individual parishes. The Bishop said that he would take this under consideration, but at this time, he feels that confirmation prep should remain at the individual parishes.

**Other Business:** None

After Rev. Radetski led us in a closing prayer, the meeting adjourned at 3:15 and moved to an Executive Session.