

TCCES/SMC Board of Trustee's Meeting
May 20, 2009

Members Present: Beth Nemecek, Bob Andersen, Fr. Allen, Fr. Paul Radetski, Gary Elmer, Laura Guy, Lori Lepper, Marvin Daniels, Michelle Dejno, Peter Schmitz, Rob Michael, Sara Widener-Brightwell, Michael Sullivan

Members Absent: Fr. Ingold, Howard Healy, Jim Ransom, Mark Loper

Guest Present: Eric Siems, Bill Schulze

Mike Sullivan called the meeting to order at 6:30 PM
Fr. Paul led us in prayer.

TCCES Technology Presentation – Eric Siems

Eric gave the board an update on the TCCES computer system.

Approval of April Meeting Minutes/Agenda Approval

Beth Nemecek made a motion to approve the minutes from the February meeting and the agenda for the April meeting, second by Marvin Daniels. There was one correction to the minutes. All voted to approve the amended minutes.

President's Report – Mike Sullivan

Mr. Sullivan reported that the profit from Zephyrfest is approximately \$346,000.00. This is down about 10% from last year. However, given the current economic climate, the profit numbers are quite good.

A group is working on revising the K-8 curriculum with expected completion by the end of 2009. The high school curriculum will be revised at a later date.

A Supportive Consultant Training for K-12 teachers will be held from June 15-17. This training will provide teachers with tools and methods for working with children of different abilities. This training will be paid for with title funds available from the Neenah Joint School District.

Mr. Sullivan presented a final draft of the TCCES Catholic Identity document. Mike stated that our Catholic identity becomes more visible and identifiable when intentionally developed as part of the curriculum. The nine different identity items will be incorporated into the TCCES calendar.

Advancement Report – Beth Nemecek

Beth reported that the *TCCES Believes* newsletter will be complete and will mail in late May or early June.

The Advancement Team is looking at the TCCES website content and graphics and are looking to update the current site and make it more user friendly.

The Scholarship Donor Recognition Breakfast on May 6 went very well. Several key scholarship donors attended, and it was a wonderful opportunity to thank them for their support of SMC.

Seton's 20th Anniversary celebration on May 16 was well attended. It was a wonderful affirmation of the incredible job that Seton does to prepare its students for high school and life.

The reception for Sr. Rochelle Kerkof on May 17 was also very well attended. Sr. Rochelle was made an Honorary Alumni of SMC.

Recruitment

The recruitment team will increase efforts to work closely with religious education and look into some targeted marketing to newer Town of Menasha areas and work with current satisfied families to assist with networking.

Grade/Middle School night for girl's soccer was a success. There was a large turnout with a beautiful evening. Soccer balls were handed out to all who attended.

Sun-Sational Summer enrollment is at 20 students. In contrast, we were at 10 for enrollments last year at this time.

Governance Committee – Laura Guy

No formal report.

Executive Committee – Bob Andersen

There was no formal report for the Executive Committee. A brief discussion was held on the principal search for SMC and the interviews that have taken place thus far.

Finance Committee – Howard Healy

Howard was not present for the meeting. Board members were given a copy of the *TCCES Summary of All Units* for the ten months ending April 30, 2009.

Old Business

Personnel Update – Mike Sullivan

Mr. Sullivan reported that the interview process for a new principal for SMC is continuing.

A new Spanish teacher has been hired for SMC. Her name is Kayla Hermsen.

The teaching positions that still need to be filled are an Art teacher for SMC, a Math teacher for Seton, and a Kindergarten teacher for St. Gabriel.

Seton Update – Peter Schmitz

Peter presented the board with a *Seton Improvements Wish List*.

He reported that the eighth grade class gift will be a “Seton” sign for the main entrance of the school.

Many of the items on the list are for painting and other cosmetic items. The next step is to find a design person, hopefully someone within the TCCES system, who can put together a painting plan. The Seton newsletter will have a form asking parents to commit their help to this project.

New Business

May Election of Officers – Bob Andersen

The TCCES Board election of officers was held. The results are as follows:

Chairman – Sara Widener-Brightwell nominated by Peter Schmitz, second by Marvin Daniels. All voted to approve. Sara agreed to a one-year term.

Vice-Chairman – Rob Michael was nominated by Laura Guy, second by Fr. Paul Radetski. All voted to approve.

Treasurer – Howard Healy – Peter Schmitz moved that Howard continue as treasurer, second by Marvin Daniels. All voted to approve.

Secretary – Bob Andersen – Sara Widener-Brightwell nominated Bob Andersen, second by Laura Guy. All voted to approve.

Important Calendar Dates – Mike Sullivan

May 29 – SMC final exams begin

- Fifth Grade Recognition Liturgy – St. Gabriel, St. Margaret Mary, St. Mary

TCCES April Board Meeting
6/29/2009

June 1 – Seton Graduation

June 3 – SMC Baccalaureate Mass and Graduation

At 7:00 PM, Fr. Paul moved that the meeting adjourn, second by Sara Weidener-Brightwell. All approved

The next board meeting will be held on Wednesday, June 17. Due to the large number of agenda items, the meeting will begin at 6:00 PM.